



East Tennessee Intergroup

UNITY NEWSLETTER

March 2022

Volume 46; Issue 3

“Here are the steps we took” by Clarence Snyder Working With Others

It was Dr. Bob Smith who sponsored Clarence Snyder into this simple program. Clarence repeated this approach with other alcoholics in Cleveland where he achieved a high recovery rate. Here is the approach the A.A. pioneers used to carry the message to the person who suffers from a seemingly hopeless state of mind and body. Clarence remained very active in A.A. until his death on March 22, 1984.

There are five phases to the Steps:

- STEP 1: ADMISSION,
- STEPS 2 and 3: SUBMISSION,
- STEPS 4, 5, 6, and 7: CONFESSION,
- STEPS 8 and 9: RESTITUTION,
- STEPS 10, 11, and 12: THE LIVING STEPS, CONSTRUCTION, AND MAINTENANCE



“Made a decision to turn our will and our lives over to the care of God, as we understood Him.”

STEP THREE: We made the decision that we needed to come under new management since our own management got us nowhere. So we turn our wills and lives over to the care of our new manager — God. He will take care of us and manage our lives since we admitted in Step 1 that our lives were unmanageable, and in Step 2, that He could restore us to a manageable state and sanity.

At this point both of you get down on your knees... Both on knees, the sponsor says: “God, this is ___(name)___, he is coming to You in all humility to ask You to guide and direct him. ___(name)___ realizes that his life is messed up and unmanageable. ___(name)___ is coming to You Lord in all humility to ask to be one of your children — to work for you, to serve and dedicate his life to You and to turn his will and life over that he may be an instrument of Your love.

Person repeats after sponsor: “God, I ask that You guide and direct me, and that I have decided to turn my will and life over to You. To serve You and dedicate my life to You. I thank you Lord; I believe that if I ask this in prayer, I shall receive what I have asked for. Thank you God. Amen.”

Now that we have gone under new management, we believe what it says in the Big Book at the end of the Steps in How It Works:

- A. We were alcoholic and could not manage our own lives,
- B. No human power could RELIEVE our alcoholism,
- C. GOD COULD AND WOULD IF HE WERE SOUGHT!

Then we have to take an inventory. (To be continued next month.)

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Step Three: “Made a decision to turn our will and our lives over to the care of God, as we understood Him.”

PRACTICING Step Three is like the opening of a door which to all appearances is still closed and locked. All we need is a key, and the decision to swing the door open. There is only one key, and it is called willingness. Once unlocked by willingness, the door opens almost of itself, and looking through it, we shall see a pathway beside which is an inscription. It reads: “This is the way to a faith that works.” In the first two Steps we were engaged in reflection. We saw that we were powerless over alcohol, but we also perceived that faith of some kind, if only in A.A. itself, is possible to anyone. These conclusions did not require action; they required only acceptance.

Like all the remaining Steps, Step Three calls for affirmative action, for it is only by action that we can cut away the self-will which has always blocked the entry of God— or, if you like, a Higher Power—into our lives.

Third Step Prayer

God, I offer myself to Thee—to build with me and to do with me as Thou wilt. Relieve me of bondage of self, that I may better do Thy will. Take away my difficulties, that victory over them may bear witness to those I would help of Thy Power, Thy Love and Thy Way of Life. May I do Thy will always.



Tradition Three (long form):

Our membership ought to include all who suffer from alcoholism. Hence we may refuse none who wish to recover. Nor ought A.A. membership ever depend on money or conformity. Any two or three alcoholics gathered together for sobriety may call themselves an A.A. group, provided that, as a group, they have no other affiliation.

Tradition Three Checklist:

1. In my mind, do I prejudice some new AA members as losers?
2. Is there some kind of alcoholic whom I privately do not want in my AA group?
3. Do I set myself up as a judge of whether a newcomer is sincere or phony?
4. Do I let language, religion (or lack of it), race, education, age, or other such things interfere with my carrying the message?
5. Am I overimpressed by a celebrity? By a doctor, a clergyman, an ex-convict? Or can I just treat this new member simply and naturally as one more sick human, like the rest of us?
6. When someone turns up at AA needing information or help (even if he can't ask for it aloud), does it really matter to me what he does for a living? Where he lives? What his domestic arrangements are? Whether he had been to AA before? What his other problems are?



Concept III and Checklist: To insure effective leadership, we should endow each element of A.A. — the Conference, the General Service Board and its service corporations, staffs, committees, and executives—with a traditional “Right of Decision.”

- Do we understand what is meant by the “Right of Decision”? Do we grant it at all levels of service or do we “instruct”?
- Do we trust our trusted servants —G.S.R., D.C.M., area delegate, the Conference itself?

THANK YOU VOLUNTEERS!

We can't do it without you! Intergroup volunteers help carry the message to the alcoholic who still suffers, and provide groups and individuals with literature and other resources. It's a great gig! If you have at least 6 months of continued sobriety, come join us!

Fill out your info at the office, or online at <https://www.etiaa.org/contact-us/>.

In the Office:

Rebekah R.	Dave
Bruce	Patty
Jill	Eddie
Glenn	Paul
Richard	Kathy
Pete	Rick
Charlie	Audrey
Susi	Deanna
Clara	Tom
Bob	Fawn
Robin	

Hotline:

Bob W
Susie
Susi
Emily
Anna
Carole
Jimmy
Barb
Patrick
Austin
Anthony
Rebekah

Intergroup Board

Rhonda	Beth
Dave	Barb
Marian	Susi
SuZanne	Tami

Website

Sterling
Eammon
SuZanne

Meeting List

Barb

Intergroup Office News

Office Manager Job Posting

The Intergroup Office has opening for Office Manager. If you are interested, forward your resume to manager@etiaa.org to schedule an interview. Interviews will be conducted on either Friday, March 11th or Saturday, March 12th, 2022. Let us know if you have an issue with either of those two dates and we will try and accommodate you.

[Click here for job description](#)

... or go to pp. 14-15 to see the full Job Description.

Intergroup is getting ready to take the Mobile Intergroup to the Appalachian Regional Roundup March 18-20 in Kingsport. This our biggest Mobile Event and Outreach Event of the year. If you are interested in doing service work for IG for this event email manager@etiaa.org.

A number of AA books are on back order due to shipping/printing/fulfillment issues. We have plenty of Big Books at the moment in all formats.

Grapevine now has a podcast. It can be found at <https://www.aagrapevine.org/podcast>

We are in need of chairpersons for our Intergroup Committee. If you are interested, attend the Intergroup at 6:30pm on the 3rd Monday of the month on Zoom.

We need new service workers for our 12 Step List. These workers answer calls from people who need to talk to an AA member after they have been screened buy the hotline worker. They usually need to talk to someone of the same sex about the program and potentially meet at a meeting.

We also need service workers to be backups on the hotline.

AA Birthdays / Anniversaries

Monday Night Men's Group

Andrew K.	4 year	Feb. 9
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Contact us to find out how you can help us carry the message!

Unity Newsletter

is a monthly publication of East Tennessee Intergroup about, by, and for members of Alcoholics Anonymous (AA). Opinions herein are not to be attributed to AA. Except when indicated, this publication does not imply endorsement by either AA or the Newsletter. Delegates to the General Service Conference on April 24, 1972 agreed that the use of full names and addresses could improve communication within the Fellowship. Consequently, we may use full names for AA service members. To ensure anonymity, it is requested that the Newsletter be kept within the Fellowship.

Submissions

Is your group celebrating Birthdays/Anniversaries? Are you? Do you have AA-related questions or myths that Intergroup of East Tennessee Alcoholics Anonymous (ETIAA) can answer for you? Is there an "In Memory" group member to be recognized? We encourage all appropriate submissions by sending them to: Newsletter Coordinator, man-

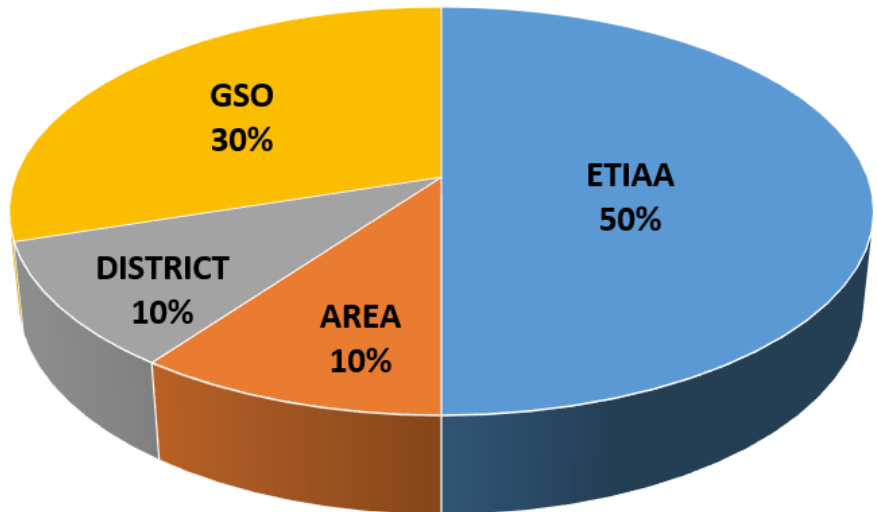
7TH TRADITION SUGGESTED CONTRIBUTIONS

How can groups participate?

To help support AA's essential services, the General Service Conference suggests that individual groups, through an informed group conscience, adopt a specific contribution plan tailored to meet the group's financial situation. Once the basic group expenses have been taken care of (for example, rent, refreshments, AA literature, Grapevine literature, local meeting lists, GSR travel expenses to attend service functions) and a "prudent reserve" has been set aside to cover any emergency contingencies that might arise, the group may decide to further carry the message by sending money to the following AA service entities.

- The local district, which communicates directly with the groups, providing the district group conscience for the area assemblies and serving as a link between the area delegates and the GSRs.
- The area committee, which coordinates vital AA activities over a broad geographic area, sends a delegate to the annual General Service Conference, holds area assemblies to determine the needs of the Fellowship, and provides information at all levels of service.
- The local intergroup or central office, which may provide phone service for Twelfth Step calls and other inquiries, coordination of group activities, AA literature sales, institutions work, public information, and cooperation with the professional community activities.
- AA's General Service Office, which functions as a storehouse of AA information, communicating with members and groups around the world, publishes AA literature, and supplies information and experience to professionals and others interested in AA.

[Self-Support—Where Money and Spirituality Mix. Go to: www.aa.org/assets/en_US/f-3_selfsupport.pdf]



Every AA group ought to be fully self-supporting, declining outside contributions.

Contribution Addresses

ETIAA East Tennessee Intergroup of AA
9217 Park West Blvd #B3
Knoxville, TN 37923
865-522-9667 www.etiaa.org

New ways to contribute:

Paypal Manager@etiaa.org or
865-320-8649
Zelle Manager@etiaa.org or
865-320-8649
Venmo @ETIAA

General Service Office
Grand Central Station
P.O. Box 459
New York, NY 10163
www.aa.org

The GSO prefers online contributions

Area 64 Assembly
2500 Murfreesboro Pike
Suite 105 Box 235
Nashville, TN 37217
www.area64assembly.org

District 1 Treasurer
Richard Ellis
1302 Chestnut St.
Kingsport, TN 376604

District 2 Treasurer
PO BOX 1872
Johnson City, TN 37605

District 3 Treasurer
John H.
1466 Darbee Dr.
Morristown, TN 37814

District 4 Treasurer
P.O. Box 6642
Maryville, TN 37802

District 6 Treasurer
Richard B.
105 Mariner Point
Clinton, TN 37716

NEW ADDRESSES

AA District 50/51 Treasurer
9217 Park West Blvd
Suite B-3 (ETIAA)
Knoxville, TN 37923

Please mail all District 50/51 contributions to the Intergroup Office. Specify on the check AND on the outside of the envelope that it is for district 50/51.

Please be sure to include your Group Name and Number.

Intergroup Financial / Contributions Report

GROUPS DONATING	Jul '21—		GROUPS DONATING	Jul 21—	
	Feb '22	Feb '22		Feb '22	Feb '22
1ST THINGS 1ST KNOXVILLE	1,488.98	1,350.00	MARYVILLE 12 STEP		300.00
4-WAY GROUP		100.00	MEMORIAL RECOVERY		50.00
4TH DIMENSION	550.00	358.25	METRO GROUP		350.00
AREA 64 HOST COMMITTEE		300.00	MONDAY NIGHT MEN'S	300.00	500.00
BACK TO BASICS- OAK RIDGE		145.00	MORRISTOWN GROUP		300.00
BIG BOOK RECOVERY		150.00	NEW BEGINNING- LOUDON	35.00	35.00
BLOUNT COUNTY GROUP	200.00	110.00	NEW BEGINNINGS KNOXVILLE		50.00
BREAKFAST CLUB	20.00	200.00	NORRIS CLINTON GROUP		41.00
CARING AND SHARING		35.00	NORTH GATLINBURG		914.74
COLONIAL GROUP		38.97	NORTH STATION GRP		11.00
COLONIAL HEIGHTS		240.00	NORTHSHORE		150.00
CONCORD GROUP		120.00	ONLINE LUNCH BUNCH	7.74	673.84
CONTRIBUTION JAR		86.00	PHOENIX GROUP		764.00
COOKIE GROUP		400.00	PRIMARY PURPOSE- OAK RIDGE	200.00	680.00
DANDRIDGE UNITY		168.08	RIVERSIDE GROUP		174.81
Dist 4 PICNIC		36.00	ROANE COUNTY UNITY		820.00
DISTRICT 3	100.00	210.00	SAT. MORNING BIG BOOK STUDY		1,524.15
DISTRICT 50/51	30.00	1,208.00	SATURDAY MORNING SERENITY		284.50
DOWN ON THE RIVER		50.00	SERENITY IMPROVEMENT		1,200.00
FAWN LANDRUM (deleted)		30.00	SEYMOUR SHARING		556.92
FOUNTAIN CITY SERENITY		200.00	SOBRIETY AND BEYOND		258.25
FRIDAY NIGHT MEETING	375.00	3,164.20	SOBRIETY SOCIETY- SO-SO		525.00
FRIDAY NIGHT OUT	15.00	90.00	Square Customer	155.00	1,695.97
GROUP WITH NO NAME		150.00	STEPS FORWARD		220.00
HAPPY DESTINY	500.00	100.00	TCYPAA		0.70
HAPPY HOUR	1,233.43	99.71	TELLICO VILLAGE		180.00
HIGH NOON ROGERSVILLE			TENNESSEE GROUP	513.60	634.44
HIGH NOONERS-P40			TRUDGING THE ROAD		192.96
JOHNSON CITY WOMEN'S GROUP			TUESDAY NIGHT LOUDON		75.00
KEEP LEANING FORWARD		92.58	TURNIP PATCH	106.12	242.15
KODAK HWY 66		200.00	UNKNOWN GROUP		310.00
LAFOLLETTE-THERE IS HOPE	20.00	160.00	WEARS VLY CARRIAGE HOUSE	105.55	105.55
LUNCH BUNCH- GREENEVILLE	68.05	484.87	WEST KNOXVILLE GROUP		115.50
			WORKING WITH OTHERS		117.00
			TOTALS	\$6,023.47	\$30,861.67

East Tennessee Intergroup of AA fiscal year is July 1 -June 30



February 2022 Intergroup Meeting Minutes

Open with Serenity Prayer and monthly Tradition at 6:30.

Present via Zoom: - Tami D, Rebekah R., Scott S., Dave S., Josie G., Erika W., Rhonda, SuZanne A., Jacque H., Beth C., Barb S., Diana D., Trey M., James F.

Groups Represented: Happy Destiny II Group, First Things First Group., TN Group, Colonial Heights Group, High Nooners Group

Previous minutes were accepted as is motion Barb S., seconded by Scott S., all in favor.

Manager's Report – Rebekah R.

- Welcome new IGRs – Rebekah welcomed new reps to the meeting. If you need anything reach out to the office manager @ 865-320-8649 or manager@etiaa.org.
- Remind – Rebekah again asked for anyone wanting to be added to the Remind App for staying up-to-date with announcements and updates to add their contact information in the Zoom chat box.
- IG 40th Anniversary – the IG anniversary is in August, SuZanne A. working on putting an event together. If you have ideas or want to be on the committee reach out to Rebekah or SuZanne.
- Appalachian Regional Roundup – Round up is March 18-20 in Kingsport TN. Need to get product ready and train workers for Mobile Intergroup for the event. If interested in volunteering, contact Rebekah. The Roundup is comping two rooms for the Mobile Intergroup workers. One for men and one for women.
- Alarm Update – final cost \$346.30 plus monthly service fee. Alarm is fully functional.
- Office Manager Position – Rebekah is leaving Intergroup.

Treasurer's Report – Dave S.

- Year to Date P&L \$5074.81
- January contributions at an all time high.
- Spent a “fairly good amount of money” for Hardware and inventory for the Appalachian Round Up.
- Motion to accept Treasurer's report by Fawn L., seconded by Rebekah R., all in favor.

Hotline – Susi M. – not present

Susi would like to give up this position. If interested in taking position reach out to Rebekah

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Service Workers – Dave S.

- Dave proposed new office hours: Monday 11-4, Tuesday 11-4, Wednesday 9-7, Thursday 11-4, Friday 11-7, Saturday 8:30 – 12:00. Motion to put hours into effect March 1st made by Dave S., seconded by SuZanne A. Motion carried.
- Call for more volunteers.

February 2022 Intergroup Meeting Minutes (Cont.)

Archives – Barb S.

Nothing new to report. Barb requested training from Rebekah on position.

Website – Barb S.

Nothing new to report. Barb requested training from Rebekah on position.

Accessibilities – Susi M. – not present

Spanish Liaison – open

CPC/PI – open

Treatment – Beth C.

- Beth and Marian went to the District meeting for District 3 last month. Told them about Mobile Intergroup for their picnic.
- Beth wants to leave position. Jacque H. would like to take position. Beth nominated Jacque, Motion made by Beth C. Seconded by Tami D. All in favor.

Corrections – Marian G. – not present

Outreach – Susi M. – not present

Events – SuZanne A.

Working on Intergroup Anniversary event. Please contact with ideas and if willing to participate on committee.

Mobile Intergroup

Beth C would like to take position. Jacque H. nominated. Motion made by Jacque H and seconded by Rebekah. All in favor.

Old Business:

Office furniture and equipment – Rebekah has asked Trey M to provide an estimate of floating office shelves. Trey was having technical issues and will attend next month's meeting to discuss.

New Business:

- App Regional Roundup per diem \$59 per day, needed for Rebekah's meals. Motion by Dave S. Seconded by Jim F. All in favor.
- Manager Job Opening – Hiring committee formed: Dave S., Jim F., SuZanne A. Rebekah to be the chair (voice, no vote). Beth C made a motion to allow the committee to complete all aspects of the hiring process, including salary. Dave S. seconded. Motion carried. Rebekah to make sure job is posted to all available avenues.

Meeting adjourned at 7:53 pm, without a motion.

Next meeting to be held Monday March 21st at 6:30.

District 50/51 Meeting Minutes: January 3, 2022

- Attendance: David T, David C, Erica J, Louise N., Ruth H.,Trey M., Jessica B. , Sandy H., Paul W.
- Opened @6:34 with moment of silence followed by the Serenity Prayer. Read 12 Traditions.
- David T. made motion at accept minutes from last month. Paul W. 2nd

David C.-District 50

- Manchester hotel contact is incorrect. Double check info. Comfort Inn is another option.

Jeff J-District 51: Absent

Treasurer (David T.)

- Balance: \$7,592.76
- Inform groups no district approved Venmo. Please send checks.
- Jessica B. Motion to accept Treasurers report. Paul W 2nd. Unanimous.

CPC/PI (Trey M.): No report.

Treatment (Robin G-absent)

- Paul W. – Zoom meeting 1/13 @7 (link tba)

Corrections (Open): No Report

Grapevine (Suzanne-absent): No report

Bridging the Gap (David T)

- Call inquiring about So-So meeting.
- Call from nursing home resident about bringing in meetings.

Events (Louis N.)

- Booking considerations for Founders Day

Archives (Ruth H)

- Asking groups about group history form.

Group news

- Tennessee Group anniversary (Eat and Speak) party Sat, Jan.22. Guest speaker from Asheville.
- New GSR workshop Sunday 1/16 2:00-3:30 Happy Destiny w/ District 4 DCM Mike Taylor.

Old Business

- District workshop on standing committee information. Tabled for February.

New Business

- Check to be written to Pk 40 for Alkathon
- Jessica B. Requests district to ask Area to keep current 12x12 in print. Directed to proposed agenda item form on AA.org.
- David C-Proposes annual day of service idea. Carry back to groups for feedback.
- Motion (David C.) to pay Intergroup rent \$ 30.00 Ruth H. 2nd. Passed Unanimously.

Motion to close (Louise N). Sandy H. 2nd. Close with the Lords Prayer.

Next meeting Feb. 7th, 2022 at 6:30 in person at Intergroup Office.



IN MEMORIAM

In Loving Memory of Dr. Rebecca "Becky" Brown

Dr. Becky Brown passed on February 3, 2022 with over 31 years of sobriety. Becky was an amazing woman. She was a professor, an active member of Alcoholics Anonymous, animal lover and mentor/sponsor to many women over the years. She served as our delegate for the Area 64 Assembly Panel 56, was an active member in her home group, and several AA service committees.

She truly believed in giving back to the program and remained active in service work for the whole of her sobriety. Becky will be missed by many but may she remain alive in our memories.

Intergroup Office Manager Job Posting

The Intergroup Office has opening for Office Manager. If you are interested, forward your resume to manager@etiaa.org to schedule an interview. Interviews will be conducted on either Friday, March 11th or Saturday, March 12th, 2022. Let us know if you have an issue with either of those two dates and we will try and accommodate you.

[Click here for job description](#)

A New Pair of Glasses in PDF is available at:

[http://www.mediafire.com/file/1tff3emp575canc/
A New Pair of Glasses book by Chuck C.pdf](http://www.mediafire.com/file/1tff3emp575canc/A+New+Pair+of+Glasses+book+by+Chuck+C.pdf)

Dr. Bob's Last Message

Presented at The First International Conference of Alcoholics Anonymous
July 28 - 30, 1950 at Cleveland, Ohio

*In Memoriam Dr. Robert Holbrook Smith August 8, 1879 - November 16, 1950
Co-founder of Alcoholics Anonymous*

"My good friends in AA and of AA. I feel I would be very remiss if I didn't take this opportunity to welcome you here to Cleveland not only to this meeting but those that have already transpired. I hope very much that the presence of so many people and the words that you have heard will prove an inspiration to you - not only to you, but may you be able to impart that inspiration to the boys and girls back home who were not fortunate enough to be able to come. In other words, we hope that your visit here has been both enjoyable and profitable."

"I get a big thrill out of looking over a vast sea of faces like this with a feeling that possibly some small thing that I did a number of years ago, played an infinitely small part in making this meeting possible. I also get quite a thrill when I think that we all had the same problem. We all did the same things. We all get the same results in proportion to our zeal and enthusiasm and stick-to-itiveness. If you will pardon the injection of a personal note at this time, let me say that I have been in bed five of the last seven months and my strength hasn't returned as I would like, so my remarks of necessity will be very brief.

"But there are two or three things that flashed into my mind on which it would be fitting to lay a little emphasis; one is the simplicity of our Program. Let's not louse it all up with Freudian complexes and things that are interesting to the scientific mind, but have very little to do with our actual AA work. Our 12 Steps, when simmered down to the last, resolve themselves into the words love and service. We understand what love is and we understand what service is. So let's bear those two things in mind.

"Let us also remember to guard that erring member - the tongue, and if we must use it, let's use it with kindness and consideration and tolerance."

"And one more thing; none of us would be here today if somebody hadn't taken time to explain things to us, to give us a little pat on the back, to take us to a meeting or two, to have done numerous little kind and thoughtful acts in our behalf. *So let us never get the degree of smug complacency so that we're not willing to extend or attempt to, that help which has been so beneficial to us, to our less fortunate brothers.* Thank you very much."

Now available: Big Book CD sets featuring new recordings

Dear A.A. friends,

We are delighted to announce that these new CD sets are now available for purchase:

New editions featuring new recordings on CDs

- ***Alcoholics Anonymous, Unabridged (full text) — Item M-81***
- ***Alcoholics Anonymous, Abridged (without stories) — Item M-81A***
- ***Les Alcooliques anonymes, Abridged (without stories) — Item FM-81A***
- ***Alcohólicos Anónimos, Abridged (without stories) — Item SM-81A***

First time available in unabridged CD set format

- ***Les Alcooliques anonymes – Unabridged (full text) — Item FM-81***
- ***Alcohólicos Anónimos – Unabridged (full text) — Item SM-81***

As always, we encourage those who wish to purchase our literature to place orders via their local structures.

To visit our webstore, [click here](#).

With much joy as we work together to carry A.A.'s message via our items of literature.



David R.,
Publishing Director

District 6 Pizza Party
170 N. Jefferson Circle
Oak Ridge, TN



Sunday, March 27 @ 4pm
Followed by Primary Purpose Meeting
@ 5:30pm

Intergroup Office Manager – part time

Job Description

The Intergroup Office Manager (IOM) is the focal point of Alcoholics Anonymous (AA) contact and communications for the East Tennessee Intergroup of Alcoholics Anonymous (ETIAA) and is responsive to the needs of AA groups and members. The IOM must effectively represent the area AA groups as the primary point of contact for outside agencies and individuals seeking general AA information.

The IOM position is under the guidance and supervision of the Intergroup Representatives Committee (IRC). This is a part-time position of 12-20 hours weekly with a flexible and partial remote option. All Applicants must be willing to submit to a background verification check. Training will be provided and a standard 90-day probationary period and employment is at will. Pay rate is \$19.69 to \$23.69 depending on experience.

Prerequisites:

- Minimum of three years continuous sobriety in Alcoholics Anonymous
- General administrative experience in office management and public relations
- Proficiency in MS Office, Quickbooks, Square credit card processing, WordPress, Zoom, Grasshopper, ShipStation and MailChimp.
- Knowledge of Tennessee sales tax, IRS Business tax and IRS employment tax policy and filing processes and procedures
- Understanding of AA Service Structure from the group level to the General Service Office and familiarity with the AA service Manual
- Must be available one Monday evening per month for the monthly IRC meeting. Two weekends per year are typically spent at large Mobile Intergroup events. Flexibility on other occasions where ETIAA is involved in events or community projects is needed

Required Skills:

- Must have the ability, adaptability and desire to work with an always changing volunteer environment in leadership, office staff and changing issues
- Must be an organized self-starter with the ability to multi-task without supervision and accept feedback
- Strong interpersonal, verbal and written communication skills; able to maintain a high level of confidentiality
- Proactive in problem solving, networking and follow-up skills
- Must be able to lift, push or pull 30 pounds

Manage the Intergroup Office:

1. Implement the procedures described in the A.A. Guidelines for the Intergroup Office
2. Maintain a display of books and pamphlets representative of those items available for purchase
3. Ensure that the physical office space, restroom, and books are kept neat and clean. Troubleshoot office equipment as needed
4. Update Standard Operation Procedures (SOP) as needed

Communications:

1. Prepare agenda and attend monthly IRC Business Meetings and advise of any matter requiring action
2. Respond to emails, phone and print request for information in a timely manner
3. Publicize the activities of the organization, its programs and goals via monthly newsletter, website and social media
4. Coordinate the exchange of information on A.A. matters between groups and members
5. Represent the programs and point of view of the organization to agencies, organizations, the general public, Small Business Administration meetings or yearly Intergroup Office convention

Volunteer management:

1. Coordinate the work of volunteers with the Hotline Committee Chair and Service Worker Coordinator to ensure the Intergroup Office and hotline are staffed as needed
2. Maintain a climate which attracts, keeps, and motivates a diverse staff of top quality, competent people including volunteer development and education
3. Ensure the maintenance of records necessary for effective operations

Budget and Finance:

1. Responsible for developing and maintaining sound financial practices with incoming group donations, vendors, inventory purchases, shipping costs, sales, and GSO yearly closing
2. Provide leadership in developing program, organization and financial plans so that the organization operates within budget guidelines
3. Ensure that adequate funds are available to permit the organization to carry out its work; maintain bookkeeping, financial statements, bank deposits and reconciliations
4. Manage accounts payable, and ensure that invoices (as approved) are paid on a timely basis. Manage accounts receivable and ensure that deposits are made regularly; and
5. Maintain adequate records and prepare financial reports, State and Federal tax reports and filings

Other administrative functions as needed

Please forward your resume to manager@etiaa.org to schedule an interview. Interviews will be conducted on either Friday, March 11th or Saturday, March 12th, 2022. Please let us know if you have an issue with either of those two dates and we will try and accommodate you.

**Pre-Conference
Discussion
with
Area 64 Delegate
Shannon C.**

**Express your group's voice on the
Agenda Items to be voted on at the
72nd General Service Conference.**

Sunday, March 13th, 2022

2:00PM

Ebenezer United Methodist Church

1001 Ebenezer Road

Knoxville TN 37923

62nd International Conference
of Young People in Alcoholics Anonymous

ICYPAAA

NEW ORLEANS

September 1st-4th, 2022 | Hyatt Regency New Orleans



Music to my Ears

Pre-registration \$30



Scan here to register!

Or go to

www.ICYPAA.ORG/Registration

FOUNDERS' DAY 2022



Back live and in-person!

Join us in the birthplace of Alcoholics Anonymous:
Akron Ohio, June 10-12, 2022

Featured Speakers

Sandra S. – Cleveland, OH
Christina G. – Brecksville, OH
Michael D. – Sioux Fall, SD
Bob C. – Cleveland, OH
Chris H. – Parma, OH
Joe L. – Edmond, OK
Dick D. – Hamilton, Canada
Jay A. – Scarborough, Canada
Kenny D. – Seattle, WA
Mike & Diane A. – Nashville, TN

Featured Events

Twelve Step Panel
Actors Guild Play
Spanish Meetings
Historic Site Tours
Twelve Traditions
History of Our Big Book
Dance! Dance! Dance!
Spiritual Panel Meeting
Al-Anon / Alateen
Alkathon

REGISTRATION OPENS MARCH 1, 2022

Visit <https://foundersday.org>

FOUNDER'S DAY COOKOUT



Hosted by the
Lunch Bunch

Saturday, June 11th
12:00 cookout
Speaker to follow

Sugar Hollow Park
Bristol, VA

MORE INFO TO COME

CAMPOUT

Contact Sugar Hollow for camping
site availability and info

On the lighter side....



ALCOHOL

No Mr. Drink, I Haven't Had Any Officers.

HaHaStop.com

Its strange how 8 glasses of water a day seems impossible but 8 beers is so damn easy!



And then alcohol said "put that on facebook, it's hilarious".
But alcohol was wrong.
So very wrong.

Newsletter Subscription

If you would like the newsletter mailed to your home, please fill out the form to the right and mail it to the address shown below. Include \$12.00 for a one-year subscription to cover postage.

ETIAA
9217 Park West Blvd #B3
Knoxville, TN 37923

-OR-

Sign up at ETIAA.org for a free email subscription.

March 2022



Name _____

Address _____

City _____

State _____

Zip _____